

Part one: Reading.

Read the text carefully then do the activities.

A/ Comprehension

Ethics is the set of moral rules that the professionals in any field are expected to respect when they deal either with each other or with the public. In business, ethics represents the attitudes that individuals and firms should comply with in the actions they perform and the decisions they take at every level of their realizations. Such a philosophy does not exist everywhere because it needs the existence of important conditions to apply it.

In societies where both political and cultural conditions exist for making everyone obey this practice, the main principles that those engaged in the economic branches should follow a good number of the qualities that have always served as the basis for progress. Among them we find the obligation to be honest and lawful in one's activities. It is also essential to act in conformity with the spirit of fair competition which imposes the acceptance of new comers in one's sphere and forbids the recourse to the use of monopolization not only in the spheres of manufacturing and selling goods but also as regards the services which are provided to the community.

Next to these aspects, ethics requires from the various members and groups of economic sectors the payment of one's taxes to the state and the necessity to treat one's employees with fairness either in the question of salaries or in matters related to the various social benefits they have the right to such as insurance, policies, retirement pensions and the protection from professional accidents.

To sum up, the moral values in use in modern societies necessitate from businessmen and companies alike a strict observance of the different percepts on which the efficiency and the prosperity of the whole community depends. As economy has become a system of interdependent structures forming a unit of a sophisticated nature any mistake or wrongdoing involved in it disturbs its balance and penalizes its functioning. That is why misbehaviours get punished severely.

(Adapted from "NEW YORK TIMES", Nov2007)

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- 1. Choose (a, b and c) that best completes statements (A ,B,C and D).** **2**
- A.** There is a necessity to respect:
- a. individuals and firms b. moral rules c. business.
- B.** Important conditions are needed to :
- a. apply good ethics b. make any decisions c. do unethical practice.
- C.** It is soto be honest:
- a. necessary b. hard c. compulsory.
- D.** Employees should be treated with:.....
- a. justice b. abuse c. harshness.
- 2. Answer the following questions according to the text.** **2,5**
- a. What does an ethical manner represent in business?
- b. Which conditions are needed to obey ethics in business?
- c. Mention two good qualities that serve the growth of ethics.
- 3. Put the following ideas according to their appearance in the text.** **1**
- a. The high qualities that help the development of ethics in business.
- b. ethics and its importance in firms and individuals.
- c. Moral values are really necessary in modern societies. .
- d. Both political and cultural conditions are required in business.
- 4. Find what or who do the underlined words in the text refer to?** **1**
- each other (§ 1) them (§ 2) they (§ 3) it (§ 4)

5. The text is taken from: a. a web site b. a magazine c. a newspaper. 0,5

b- Text Exploration: 7pts

1. a. Find in (§ 1) a word whose definition is: the study or creation of theories about 1 basic things such as the nature of existence or how people should live.
 b. Find in (§ 4) a word which is closest in meaning to: stringent.

2. **Classify the following words in the table (roots and affixes).** 1
 sophisticated, businessmen, unethical , manufacturing .

Prefix	root	Suffix

3. **Complete sentence "b" so that it means the same as sentence "a".** 2

- 1.a. Most businessmen desire to change their behaviour with workers.
 b. Most businessmen wish.....
 2.a. You think some companies should respect moral codes.
 b. Moral codes.....
 3.a. Firms are highly advised to make and do justice among employees.
 b. It's about time.....
 4. a. Good ethics are so respected here that many workers become honest in their work.
 b. Many workers.....

4. **Classify the following words according to the number of their syllables.** 1
 business , resolution, philosophy, behave.

1 syllable	2 syllables	3 syllables	4 syllables

5. **Reorder the following sentences to make a coherent passage.** 2

- a. and reduce the prices which they engage in manufacturing process.
 b. America are of a high level. Thanks to them they
 c. are able to improve the quality of their goods ethically
 d. Technology and ethics used today by the firms in Europe and

Part two: Written expression. (6 pts)

Choose one of the following topics.

Either topic one: The world today is witnessing great changes especially in technology without giving care to ethics. This makes you upset. So, you decided to write an article (100 to 150 words) for your school magazine focusing on the importance of good ethics in technology. These notes below may help you:

- Decrease the use of social media when working(immoral videos, games, chatting....).
- Pay taxes to the state through internet. (no tax evasion).
- Make trust among workers and employers.(justice, fairness/ No abuse..)
- Develop good ethics within the next generations.(be optimistic about future life..)

Topic two: In order to be a good citizen and to behave well in society, what pieces of advice would you suggest? Write a composition of about 150 words stating arguments.

GOOD LUCK DEAR STUDENTS.

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Bribery is the crime of giving or receiving something of value to influence official action. Both the person giving and the person receiving the bribe are guilty of bribery. Bribery is illegal for two reasons: first, it usually involves a public official using his or her office for personal gain; second it can cause officials to make unfair decisions that affect citizens. Bribery is a very old crime. There is evidence of bribery dating back more than 4000 years.

Usually, a person who bribes a public official is paying to get special treatment. This special treatment can come in many forms. For example, a company might bribe an official to win a government contract. Bribing a public official is the most common type of bribery. In the United States, officials convicted of bribery may be fired, removed from office, and sent to prison for up to 20 years. Commercial bribery, the bribery of owners or employees of private companies, is also illegal in many places, but it is less commonly punished.

No one knows how often people commit bribery, but many experts believe that most people who bribe officials are never caught. Bribery is more common in some countries or parts of countries than in others. Many countries have made it illegal to bribe officials from other countries. Bribery and similar illegal transactions in the political sphere alone cost the world an estimated one trillion dollars every year. Less prosperous nations those who export oil and

certain other resources have been found to be particularly exposed to bribery and other corrupt activities, though even the wealthiest nations are not safe.

In addition to violating legal and moral codes, bribery poses serious problems for economic development and international trade. The price of bribes must be factored into some international transactions, and corporations often find themselves in the difficult position of having to violate anticorruption laws in their own countries as the price of doing business in other parts of the world.

1. Circle the choice (a, b and c) that best completes statements A, B

The text is: (a) a letter (b) a report (c) a newspaper article

2. Are the following statements true or false?

- a. Neither the person giving nor the person receiving the bribe is innocent of bribery.
- b. In the United States, officials convicted of bribery are rewarded and given special favours.
- c. It is so difficult to arrest people who bribe officials.

3. Answer the following questions according to the text.

- a. What is bribery?
- b. Why is bribery illegal?
- c. What are the nations that suffer most from bribery?

4.

1. Find in the text synonyms to the following words.

Causes&1= a lot of&2= think&3=

2. Find in the text opposites to the following words.

Innocent&1# to lose&2# less&3#

3. Find in the text the word which definition follows.

..... Operations and business deals. &3

4. There is a logical connection among three (3) of the four items in each group of words. Cross the odd one.

a	Teacher	Electrician	Cooker	Farmer
b	fake	Property	Counterfeit	copy

5. Wh

ich nouns can be derived from the following adjectives?

Possible, local , hospitable , honest, ethical

6. Give the right form to the verbs in brackets.

- a. I would not go abroad to study if they (not give) me the opportunity.
- b. If Tom (to visit) the bookshop, he would have bought many novels.
- c. Children had better (to work) and (to give) importance to their health and education

7. Fill in the blanks with words from the list below.

Dishonest, site, internet, illegal.

Many people find it1..... to infringe some copyright through the.....2..... . They put the copyright theft in pirate3..... in order to share them with other internet users. so, it is something4..... and unethical.

8. Classify the following words according to the pronunciation of their final –S.

- a) chances
- b) citizens
- c) ethics
- d)cases

Part two. Written Expression (6pts)

Choose one of the following topics.

Topic 1:

Suppose that you are working in a company where the moral values are not respected. Write a letter to the minister in which you describe the situation using the following notes (child labour, false accounting, no safety measures, unhealthy conditions, bad salary..).

Topic 2:

Suppose you are a journalist, you met a child working in a factory of shoes more than 12 hours a day. Make a conversation with him.

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